



## MAITRI IN HOUSTON (MIH) SOUND SYSTEM RENTAL POLICY

This policy outlines the terms and conditions for renting sound system equipment from MAITRI IN HOUSTON to ensure proper usage, maintenance, and return of all audio equipment.

### ◆ Contact Information

For reservations, inquiries, or support, please contact:

Debashish Mondal | 📞 (832) 620-9700

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✉️ maitriinhouston@gmail.com | <https://maitri-houston.org/>

### ◆ Available Sound System

SL#	Quantity	Item Name
1	1	Mixture Machine
2	4	Wired Microphones
3	4	Wireless Microphones (1 receiver device)
4	2	12" Speakers
5	2	15" Speakers
6	2	Speaker Stands
7	2	Short Microphone Stands
8	4	Long Microphone Stands
9	6	Mic clip
10	2	TRS Cables (50 ft each) - Connect Mixture to 2-12" Speakers
11	3	TRS Blue Cables (25 ft each) - Connect Mixture to 2-15" Speakers (1 extra)
12	6	XLR Cables (50 ft each) - Connect Mixture to Speakers for 4 Wired Mics (2 extra)
13	5	XLR Cables (20 ft each) - Connect Mixture to Speakers for 4 Wireless Mics (1 extra)
14	4	Speaker Power Cables
15	1	Aux Cable - Phone to Speaker
16	2	Multiplugs

**Note:** Specific equipment availability may vary based on current bookings and maintenance schedules.

### ◆ Rental Eligibility

- Sound system rentals are available to:
- Individuals aged 18 and over with valid ID
- Nonprofits, businesses, schools, and community groups
- Renter must provide proof of affiliation (if applicable) and agree to all rental terms.

### ◆ Rental Package & Rates

#### **Basic Package Includes:**

- 1 Mixture machine
- 2 Speakers
- 2 Speaker Stands
- 3 Microphones
- 3 Microphones Stands
- 6 Sets of Related Cables



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### **Rates**

1. Member Use – \$100
2. Non-Member Use - \$150 + \$100 refundable deposit
3. Organizational Use - \$200 + \$100 refundable deposit

💡 **Add-on:** \$25 for each additional item like speaker/microphone.

💡 **Renting Payment:** Zelle to [maitriinhouston@gamil.com](mailto:maitriinhouston@gamil.com) or check to "Maitri In Houston" in person

💡 **Security Deposit:** Check (only) to be voided after all equipment is returned by **Return Policy**.

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### ◆ **Reservation Process**

- Equipment must be reserved at least 7 days in advance.
- Reservation can be down by filling in an online form or phone call with an organization's representative.
- A completed Rental Agreement Form is required to confirm the reservation
- A security deposit may be required to secure the booking.
- Walk-in or same-day rentals are subject to availability.
- Full payment and deposit are required before equipment is released.
- Payment can be done by Zelle to [maitriinhouston@gmail.com](mailto:maitriinhouston@gmail.com) or check to "Maitri In Houston" in person.

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### ◆ **Security Deposit**

- A refundable **\$100** deposit is required for all rentals.
- The deposit will be returned in full upon
  - On-time return of all equipment
  - Confirmation that all returned items are undamaged and fully functional

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### ◆ **Return Policy**

1. **Return Deadline:**  
All equipment must be returned **within 48 hours** of the rental period ending.
  - **Late Return Fee:** \$20 per additional night.
2. **Loss or Damage:**  
If any item is **lost or damaged**, the renter must:
  - Replace it with a **new unit** of the **same brand or higher quality**, OR
  - Reimburse the organization for the full replacement cost.
3. The deposit will be returned upon satisfactory inspection of all returned equipment.

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### ◆ **Responsibility & Use**

- The renter is fully responsible for the safekeeping and proper use of the equipment during the rental period.
- Equipment is for **sound/audio use only** — no modifications or sub-rentals allowed.



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### ◆ **Liability Waiver**

- MAITRI IN HOUSTON is not liable for any injuries, accidents, or damage arising from the use of rented equipment.
- Renter assumes all responsibility for proper use and safety.

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*We appreciate your cooperation in maintaining the quality and availability of our sound system for future users.*